

**FEDERAL REPUBLIC OF NIGERIA**

**FEDERAL MINISTRY OF EDUCATION**

**FEDERAL GOVERNMENT GIRLS COLLEGE ZARIA, KADUNA STATE**

**INVITATION TO TENDER FOR THE EXECUTION OF 2018 APPROPRIATION FEDERAL GOVERNMENT GIRLS COLLEGE ZARIA, KADUNA STATE**

The Federal Government of Nigeria has allocated funds for The Federal Government Girls College Zaria, Kaduna State in the 2018 appropriation for the execution of policies, Programmes and Projects towards achieving the mandate of the College. Accordingly, the College wishes to invite reputable contractors with relevant proven competence and experience to submit tenders for the execution of the following projects.

**(2.1) CATEGORY A (WORKS)**

<b>LOT NO</b>	<b>PROJECT TITLE/DESCRIPTION</b>	<b>LOCATION</b>
W1	REHABILITATION AND EQUIPPING OF BASIC SCIENCE LABORATORY	FGGC Zaria
W2	CONSTRUCTION OF MODERN BAKERY	FGGC Zaria
W3	CONSTRUCTION OF INTERNAL ROAD NETWORK AND DRAINAGES	FGGC Zaria
W4	CONSTRUCTION OF STUDENTS MULTIPURPOSE CENTER	FGGC Zaria
W5	REHABILITATION OF 3 NO. HOSTELS	FGGC Zaria
W6	RENOVATION OF PRINCIPAL'S HOUSE	FGGC Zaria
W7	COMPLETION AND FURNISHING OF THE COLLEGE GUESTHOUSE	FGGC Zaria

**(3.0) ELIGIBILITY REQUIREMENTS:**

Prospective bidders must possess the under-listed requirements to be eligible in this procurement:

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;

- (b) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid (2015, 2016 & 2017) till 31<sup>st</sup> December, 2018; with minimum average turnover of N20 million;
- (c) Evidence of current Pension Compliance Certificate valid till 31<sup>st</sup> December, 2018;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2018;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December, 2018;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/ 2019 or valid Certificate issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the College or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in the bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years-(2015, 2016, 2017);
- (i) Evidence of financial capability to execute the project including Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/ Professional qualifications.
- (k) Verifiable documentary evidence of a least three (3) similar jobs executed in the last five years including Letters of Awards and Job Completion Certificates of the projects;
- (l) List of Equipment with proof of Ownership/Lease (for works);
- (m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (all the eligibility requirements are compulsory for each JV partner);
- (n) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names

and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the Firm,

#### **(4.0) COLLECTION OF TENDER DOCUMENT:**

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Principal, FGGC Zaria on evidence of payment of a non-refundable fee of N10,000.00 per lot, paid into the Federal Government Girls College Zaria's Remita account in any commercial bank.

#### **(5.0) SUBMISSION OF TENDER DOCUMENT**

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or 'Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to the Principal, Federal Government Girls College Zaria, Kaduna State and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the Principal's Office, FGGC Zaria **not later than 12:00 noon Tuesday 30 October, 2018.**

#### **(6.0) OPENING OF BID**

The technical bids will be opened immediately after the deadline for submission by **12:00noon Tuesday 30 October, 2018** in the College Assembly hall in the presence of bidders or their representatives, while the financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of the Principal FGGC Zaria, as the College will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Technical Officer on phone number 08030744622

#### **(7.0) GENERAL INFORMATION**

- (a) Bids must be in English Language and signed by an official authorized by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than one (1) Lot;
- (d) All costs will be borne by the bidders;
- (e) All pre-qualified bidders will be contacted at a later date for financial bid opening, while bids of un-successful bidders will be returned un-opened; and

(f) The FGGC Zaria is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED**

**THE DIRECTOR/PRINCIPAL FGGC, ZARIA**